



Committee of the Whole Minutes

March 15, 2023

Members Present: Reeve Roger Konieczny, Division 3
Deputy Reeve Tara Kuzio, Division 5
Councillor Joey Nafziger, Division 1
Councillor Eric Anderson, Division 2
Councillor Cliff Wowdzia, Division 4
Councillor Carl Ogrodnick, Division 6
Councillor Kevin Bentley, Division 7

Administration Present: Pat Podoborzny, Chief Administrative Officer
Norm De Wet, Director of Operations
Jason Warawa, Director of Finance and Administration
Mike Fundytus, Director of Protective Services
Davin Gegolick, Director of Planning and Development
Trudy Shukalak, Legislative Services Coordinator

1. CALL TO ORDER

Reeve Konieczny called the meeting to order at 10:18 a.m.

2. CHANGES TO AGENDA & ADOPTION OF AGENDA

2023-W016

Moved by: Councillor Wowdzia

THAT the March 15, 2023 Committee of the Whole meeting agenda be adopted as presented.

Carried

3. CONFIRMATION OF MINUTES

2023-W017

Moved by: Councillor Anderson

THAT the February 15, 2023 Committee of the Whole meeting minutes be adopted as presented.

Carried

4. EMERGING ITEMS

There were no emerging items.

5. DELEGATIONS

5.1 Green Space Alliance

Presentation of key updates proposed for the County's Municipal Development Plan (MDP) Bylaw by Green Space Alliance as well as key highlights and revisions. Public input has been incorporated into the draft document which can be viewed at the Drop-in Open House scheduled for March 20 to 24, 2023 at the County of Minburn Administration office. First reading of the MDP Bylaw is proposed for March 27, 2023 by County Council and a Public Hearing is scheduled for April 17, 2023 at 11:00 a.m. prior to second and third reading.

External Presenters:

Dnyanesh Deshpande and Marcelo Figueira

6. REPORTS FOR DISCUSSION

6.1 Gravel Pit Registration

Following the aggregate and land purchase as approved by Council, the gravel pit located in the North and South portions of 6-54-10-W4M in the County of Two Hills will require a Class 1 registration with Alberta Environment and Protected Areas in accordance with the *Alberta Environmental and Protection Act*. The estimated cost for the application is \$23,400 and cost for the County of Two Hills development application is \$25,000.

Administration Presenter:

Norm De Wet, Director of Operations

2023-W018

Moved by: Councillor Anderson

THAT a Request for Decision (RFD) be prepared for the March 27, 2023 regular Council meeting recommending that \$48,400 be added to the 2023 budget for the cost of the permitting requirements for the Class 1 registration of the gravel pit located in the North and South portions of 6-54-10-W4M in the County of Two Hills.

Carried

ACTION: Create RFD

6.2 Development Permit Application No. 2023-04

The Committee of the Whole was provided with information regarding Development Permit Application (DPA) Number No. 2023-04 requesting to change the use of a property located on Lots 1 to 3, Block 2, Plan 949Q in the Hamlet of Lavoy from antique shop/residence to group home facility to provide resident care for up to a maximum of six children. The land use district of this property is Hamlet Direct Control Transitional District. Administration is requesting the Committee of the Whole provide a recommendation to Council to either approve or deny DPA No. 2023-04.

Administration Presenter:

Davin Gegalick, Director of Planning and Development

2023-W019

Moved by: Deputy Reeve Kuzio

THAT Administration prepare an RFD for the March 27, 2023 regular meeting to deny DPA No. 2023-04 requesting to change the use of Lots 1 to 3, Block 2, Plan 949Q in the Hamlet of Lavoy from antique shop/residence to group home facility.

Carried

ACTION: Create RFD

6.3 Lavoy Campground

As per Committee of the Whole direction, Administration has gathered information regarding Lavoy Action Society's long-term vision for the Lavoy Campground. The Lavoy Action Society who has been maintaining the campground property owned by the County advised that several repairs and upgrades are required and that they are no longer willing to be responsible for its maintenance.

Administration is requesting the Committee of the Whole provide direction on how to proceed with the continued operation of the Lavoy campground.

Administration Presenter:

Davin Gegalick, Director of Planning and Development

2023-W020

Moved by: Councillor Wowdzia

THAT Administration prepare an RFD for the March 27, 2023 regular Council meeting requesting to remove all structures from the existing campground and develop the park into an open space that will be maintained by the County.

Carried

ACTION: Create RFD

6.4 Director of Emergency Management (DEM) Appointment

The Committee of the Whole was presented with information regarding the appointment of a DEM for the County of Minburn. In accordance with the *Alberta Emergency Management Act (EMA)* and Emergency Management Bylaw No. 1321-21, Council must appoint a DEM by resolution. At the November 21, 2022 regular meeting, Council approved to appoint the Chief Administrative Officer (CAO) as the DEM for the County of Minburn. Prior to this appointment, the Director of Protective Services was appointed as the County of Minburn's DEM.

Administration Presenter:

Mike Fundytus, Director of Protective Services

2023-W021

Moved by: Councillor Nafziger

THAT Administration prepare an RFD for the March 27, 2023 regular Council meeting requesting to appoint Director of Protective Services Mike Fundytus as DEM and CAO Pat Podoborzny as Deputy DEM for the County of Minburn.

Carried
ACTION: Create RFD

6.5 Donation Request – Sich Community Centre

The Committee of the Whole was provided with information received from Sich Community Centre requesting the County snowplow their parking lot located at 53530 Range Road 154 by March 23, 2023 to provide access for their Easter Ham Bingo scheduled for March 25, 2023. The community centre is also requesting the County consider donating a swag gift for their bingo raffle.

Administration Presenter:

Jason Warawa, Director of Finance and Administration

The Committee of the Whole advised of their support of the request received from Sich Community Centre to snowplow their parking lot and donate a swag gift for their Easter Ham Bing scheduled for March 25, 2023.

ACTION: Operations and Administration

6.6 Donation Request – Vintage Classic Car Show

The Committee of the Whole was provided with information received from an organization requesting the County pay for the rental of two porta-potties required for their Vintage Bridal Fantasy and Just Married Classic Car Show scheduled for May 13, 2023 in the Village of Mannville. Estimated cost of two porta-potties is \$400.

Administration Presenter:

Jason Warawa, Director of Finance and Administration

The Committee of the Whole advised that they do not support the request received for the County to pay for two porta-potties for an estimated cost of \$400 for the Vintage Bridal Fantasy and Just Married Classic Car Show scheduled for May 13, 2023 in the Village of Mannville.

ACTION: Administration

6.7 Northeast Alberta Alliance for Growth and Opportunities (NAAGO)
Membership Request

The Committee of the Whole was provided with information regarding the Northeast Alberta Alliance for Growth and Opportunities (NAAGO), an advocacy group established on behalf of the Northeast Mayors, Reeves and Indigenous Leaders Caucus. This group will coordinate the members' advocacy efforts and create a terms of reference for decision making in advance of the upcoming Provincial election with its main focus on Highway 28 infrastructure improvement.

Based on the tiered membership structure, the County would be required to pay \$2,000 to formalize its position in this group.

Administration Presenter:

Jason Warawa, Director of Finance and Administration

2023-W022

Moved by: Councillor Nafziger

THAT Administration prepare an RFD for presentation at the March 27, 2023 regular Council meeting requesting to approve or deny the payment of the \$2,000 membership fee required to join the NAAGO group.

Carried
ACTION: Create RFD

7. COUNCILLOR REQUESTS (INFORMATION/PROGRAM REQUESTS)

Division 1

- Received several calls regarding future spring road conditions and moving of farm equipment in Enel wind energy project site area

Division 2

- Removal of waste disposal bin at Wapasu Park entrance
- Grain bag disposal and recycling program
- Received a few inquiries regarding the County's aggregate and land purchase

Division 3

- Roads are in good condition
- Received several positive comments regarding the County's aggregate and land purchase

Division 4

- Ratepayer concern regarding roadside brushing along his property located on Range Road 134 and Township Road 522
- Received several calls of concern regarding development permit application for group home in the Hamlet of Lavoy

Division 5

- Request for installation of a streetlight at mail boxes in the Hamlet of Lavoy
- Received call regarding snow drifts south of Township Road 510 and Range Road 135
- Received call regarding road damage caused by roadside brushing

Division 6

- Received several calls of concern regarding Land Use and Municipal Development Plan (MDP) Bylaw
- Ratepayer concerns regarding washboard road conditions
- Received a few inquiries regarding the County's aggregate and land purchase

Division 7

- Received one positive comment, one negative comment and one neutral comment regarding the County's aggregate and land purchase
- Received inquiry regarding the progress of BF 7640 repair located on Range Road 144
- Dust control cost inquiry

Reeve Konieczny recessed the meeting at 11:42 a.m.

Reeve Konieczny reconvened the meeting at 1:56 p.m.

8. ADJOURNMENT

Reeve Konieczny declared the meeting adjourned at 2:39 p.m.

Reeve

Chief Administrative Officer