



COUNTY OF MINBURN NO. 27

P.O. Box 550, 4909-50th Street, Vegreville, AB T9C1R6
Phone: (780) 632-2082 Fax: (780) 632-6296
Website: www.minburncounty.ab.ca E-Mail: info@minburncounty.ab.ca

APPLICATION FOR TAX INSTALLMENT PAYMENT PLAN (T.I.P.P.)

Tax Roll No. _____ Application Date _____

LAND / PARCEL INFORMATION

Quarter _____ Section _____ Township _____ Range _____

Hamlet / Subdivision Name _____

Lot _____ Block _____ Plan _____

Rural Address: _____

Property Owner(s):

Name(s) _____ Mailing Address _____

Town/City _____ Postal Code _____ Home Ph _____ Business Ph _____

Email _____

I/We the Applicant(s) authorize my/our bank to debit my/our account for the monthly tax installment payment payable to the County of Minburn No. 27 on the last day of each month as payment in part of the taxes for the above named property. I/We acknowledge the right for the County of Minburn No. 27 to cancel my/our participation in the payment plan if 2 consecutive payments are not honored by the participant's bank. I/We acknowledge there may be increases in the amount of the installment payment on June 30th each year as a result of the County of Minburn No. 27's annual tax levy. Notification of any changes will be detailed on the property tax notice. The participant will be given 15 days notice before payment amounts are increased for any other reason. I/We acknowledge this agreement may be amended by the 15th of the month preceding the next payment date for different banking information, should the banking information supplied be directed to be changed by either me/us or our bank. Tax installment payments are non-transferable or refundable.

SIGNATURE OF OWNER(S) _____ / _____

BANK ACCOUNT INFORMATION

Please attach a "VOID" cheque below, ensuring the numbers on the bottom of the cheque are visible.



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T.I.P.P. PROGRAM TERMS & CONDITIONS

T.I.P.P. is a monthly tax installment payment plan by which taxpayers may make consecutive monthly payment for taxes rather than a single annual payment.

HOW TO ENROLL FOR CURRENT YEAR

- Tax account must be paid in full.
- Application Form must be submitted by November 30 of current year.
- If the purchaser of a property wishes to assume the existing T.I.P.P. obligations for the purchased property they should immediately contact the Administration Office. (T.I.P.P. payments are non-transferable or refundable)

MONTHLY PAYMENTS ARE CALCULATED AS FOLLOWS

- Your most recent annual tax levy is divided by 12 to establish a monthly payment amount. Payments shall begin January 31 of the new year and continue for 12 consecutive months.
- Payment amounts will be adjusted in June to compensate for changes in taxes resulting from the annual tax levy. Your annual tax notice, usually issued in June each year, will show the total amount of installments paid to date and the calculation of the monthly installment payment for the remaining payments in that year.
- Payments may only be made by automatic withdrawal from a chequing/savings account. You must submit an Application Form before the withdrawal will begin.
- If your tax installment increases for any reason other than the annual tax levy, you will be given 15 days notice before the installment amount is increased.

WITHDRAWAL OR CANCELLATION

- You may withdraw from the plan by submitting a Cancellation Form by the 15th day of the month preceding the next payment date.
- The County of Minburn No. 27 shall cancel the agreement upon default of 2 consecutive payments and all unpaid taxes become due and payable and are subject to penalties in accordance with the Tax Bylaw.

SELLING PROPERTY/CHANGE OF BANK ACCOUNT

- If your property is sold, title transferred, or you have a change in bank accounts, it is the responsibility of the participant to inform the Tax Department in writing. We require the notice of change by the 15th of the month prior to the next T.I.P.P. withdrawal.

HOW TO ENROLL FOR FUTURE YEAR

- Submit the Application Form with a "VOID" cheque by November 30.