



AGENDA

Committee of the Whole

December 10, 2025

10:00 a.m.

-
- 1. CALL TO ORDER**
 - 2. CHANGES TO AGENDA & ADOPTION OF AGENDA**
 - 3. CONFIRMATION OF MINUTES**
 - 4. DELEGATIONS**
 - 4.1 Kevin Bernhardt, MCSNet - 10:30 a.m. - CLOSED SESSION
AITA Section 19, Advice from officials
 - 5. REPORTS FOR DISCUSSION**
 - 5.1 Community Standards Bylaw
Administration Presenter:
Davin Gegolick, Director of Planning & Community Services
 - 5.2 Bridge Assessment Report
Administration Presenter:
Norm De Wet, Director of Operations
 - 6. COUNCILLOR REQUESTS (INFORMATION / PROGRAM REQUESTS)**
 - 6.1 Division Reports
 - 6.2 Councillor Request Report
 - 7. CLOSED SESSION**
 - 7.1 Village Fire Agreements
AITA Section 26(1)(ii), Disclosure harmful to intergovernmental relations, a local government body
 - 7.2 Town of Vegreville Recreation Agreement
AITA Section 26(1)(ii), Disclosure harmful to intergovernmental relations, a local government body
 - 7.3 Town of Vegreville Waste Agreement
AITA Section 26(1)(ii), Disclosure harmful to intergovernmental relations, a local government body
 - 7.4 Oiled Roads Policy Review
AITA Section 29, Advice from officials
 - 7.5 CAO Evaluation
AITA Section 22, Confidential Evaluations
 - 8. OPEN SESSION**
 - 9. MOTIONS ARISING OUT OF THE CLOSED SESSION**
 - 10. ADJOURNMENT**



Committee of the Whole Meeting Minutes

November 12, 2025
10:00 a.m.

Members Present: Reeve Roger Konieczny, Division 3
Deputy Reeve Tara Kuzio, Division 5
Councillor Joey Nafziger, Division 1
Councillor Ray Nedzielski, Division 2
Councillor Allen McCutcheon, Division 4
Councillor Carl Ogradnick, Division 6
Councillor Jerri Ziegler, Division 7

Administration Present: Pat Podoborzny, Chief Administrative Officer
Norm De Wet, Director of Operations
Davin Gegolick, Director of Planning & Community Services
Mike Fundytus, Director of Protective Services
Audra Kropielnicki, Executive Coordinator

1. CALL TO ORDER

Reeve Konieczny called the meeting to order at 10:00 a.m.

2. CHANGES TO AGENDA & ADOPTION OF AGENDA

2025-W090

Moved by: Councillor Ogradnick

THAT the Agenda for the November 12, 2025 Committee of the Whole meeting be adopted as amended with the removal of Delegation Item 4.1, Kathy Dmytriw, EDO, Crossroads.

Carried

3. CONFIRMATION OF MINUTES

2025-W091

Moved by: Councillor Nedzielski

THAT the October 15, 2025 Committee of the Whole meeting minutes be adopted as presented.

Carried

4. DELEGATIONS

- 4.1 Vegreville & District Family and Community Support Services (FCSS)

External Presenters:

Theresa Bernado, Assistant Manager

2025/2026 Report and presentation on community programs and services.

Deputy Reeve Tara Kuzio entered the meeting at 10:21 a.m.

5. REPORTS FOR DISCUSSION

- 5.1 Community Standards Bylaw

Administration Presenter:

Davin Gegolick, Director of Planning & Community Services

2025-W092

Moved by: Councillor Nafziger

THAT the Committee of the Whole recommend to County Council at their meeting to research a Community Standards Bylaw.

Carried

Reeve Konieczny recessed the meeting at 10:51 a.m.

Reeve Konieczny reconvened the meeting at 11:00 a.m.

- 5.2 Lavoy Asset Management Plan

Administration Presenter:

Norm De Wet, Director of Operations

2025-W093

Moved by: Deputy Reeve Kuzio

THAT the Committee of the Whole receive the Hamlet of Lavoy Utility Asset Management Plan for information, and that Administration brings forward budget options as part of the Capital Plan for County Council's consideration.

Carried

6. COUNCILLOR REQUESTS (INFORMATION/PROGRAM REQUESTS)

- 6.1 Divisional Reports
6.2 Councillor Request Report

2025-W094

Moved by: Councillor McCutcheon

THAT the Divisional Reports and Councillor Request Report be accepted as presented.

Carried

7. CLOSED SESSION

8. OPEN SESSION

9. MOTIONS ARISING OUT OF CLOSED SESSION

10. ADJOURNMENT

Reeve Konieczny declared the meeting adjourned at 12:04 p.m.

Reeve

Chief Administrative Officer



COMMITTEE OF THE WHOLE DISCUSSION PAPER

Topic: Community Standards Bylaw
Date: December 10, 2025

Background

At the November 12, 2025 Committee of the Whole meeting, the Committee directed administration to research options for a Community Standards Bylaw, including enforcement mechanisms for the most common complaints received. A review of development-related complaint records from the past five years produced the following summary, outlining how complaints are currently enforced and how enforcement could change with the adoption of a Community Standards Bylaw. Proposed penalties are also included for the Committee's consideration. Enforcement would remain complaint-driven.

Information for the Committee

Types of Development-Related Complaints Received Over the Past 5 Years

Type of Complaint	# Times Rec'd Complaint (since 2020)	Current Enforcement Mechanism	Proposed Enforcement/Regulation
Unauthorized development	26	LUB - development permit requirements	LUB - no change.
Uncut grass/weeds	16	Unsightly/potential fire hazard	Owner/occupier to maintain grass to a max 6" height and to cut weeds to prevent spread. Owner can now be fined.
Storing abandoned/dilapidated equipment, machinery, household goods, etc. in a Hamlet	11	LUB - nuisance/prohibited or restricted goods or animals	Prohibited, and owner can now be held responsible through fines.
Unsightly premises - dilapidated/deteriorated structures and land	7	LUB - nuisance	Prohibited, and owner can now be held responsible through fines.
Unlicensed/junked vehicles parked in Hamlets/Acreage Residential (AR)/residential areas	5	LUB - prohibited or restricted goods or animals	Max of 3 (as per LUB), and owner can now be held responsible through fines.
Livestock in Hamlets/AR District	5	LUB - animal units in Hamlets/AR	None - no change.
Parking on public roads (includes trailers, RVs)	5	LUB - prohibited or restricted goods or animals	In hamlets - can only be parked on driveways, in parking stalls, or in rear/side yard (no change). Cannot park on public roads in rural areas. Owner can now be fined.
Excessive noise (airplanes, generator use, idling vehicles, music)	5	None	None - no change (difficult to measure without sound recording devices).

Barking dogs/dogs running at large/# of dogs/aggressive dogs	5	None	None - no change, unless Council wishes to include provisions for max dogs allowed to own, animal tagging system, and/or engage in a partnership with a local shelter, SPCA, etc.
ATVs in Hamlets/AR District	3	Alberta Traffic Safety Act	None - no change.
Unauthorized private sewage disposal	3	Safety Codes Act	None - no change.
Uncontrolled vegetation/blocking sight triangle	3	LUB - blocking sight triangle	Hamlets/residential areas - prohibited in the front and side yards, owner responsible to prune back and can be held responsible through fines.
Overweight vehicles in Hamlets/AR District	2	LUB - prohibited or restricted goods or animals	Commercial vehicles prohibited with weight exceeding 5,500 kg (as per LUB), and owner can now be held responsible through fines.
Cutting down trees in Hamlets	2	None	None - no change.
Traffic complaint	2	Road Use Agreement/Alberta Traffic Safety Act	None - no change.
Illegal water drainage	2	Alberta Water Act	None - no change.
Littering and refuse dumping	1	LUB - nuisance/hazardous substances	Prohibited, and owner can now be held responsible through fines.

Specified Penalties

Offence	1st Offence	2nd Offence Within One-Year Period	3rd and Subsequent Offence Within One-Year Period
Uncut grass/weeds	\$ 250	\$ 500	\$ 1,000
Store visible abandoned equipment	\$ 500	\$ 750	\$ 1,000
Cause or permit an unsightly premise	\$ 300	\$ 500	\$ 1,000
Park excess unlicensed motor or recreational vehicles - Hamlet	\$ 300	\$ 500	\$ 1,000
Park motor vehicle on road	\$ 300	\$ 600	\$ 1,000
Nuisance vegetation	\$ 250	\$ 500	\$ 1,000
Park overweight motor vehicle - Hamlet	\$ 300	\$ 500	\$ 1,000
Accumulate refuse on a property	\$ 300	\$ 500	\$ 1,000

Steps in the Process

1. Obtain compliance through an initial warning letter (regular mail)
2. Obtain compliance through an initial warning letter (registered mail)
3. Bylaw Enforcement Officer issues fine
4. Landowner has a set time to pay
5. Send letter reminding to pay (regular mail)
6. Send letter reminding to pay (registered mail)
7. Add fine to property tax roll
8. Municipality can pursue judgement through legal action
9. Could lead to tax arrears and property sale

Discussion Question:

1. Does the Committee of the Whole want administration to proceed with drafting a Community Standards Bylaw as per the information presented?



COMMITTEE OF THE WHOLE DISCUSSION PAPER

Topic: Bridge Assessment Report

Date: December 10, 2025

Background

Administration is providing an updated assessment of County Bridges with the intent to inform Council on the current state of our bridge network so that an informed decision can be made regarding future funding needs for bridge rehabilitation and replacement.

Information for the Committee

County Bridge Inventory

- The County has 118 active structures:
 - 48 bridges
 - 70 bridge culverts
 - Total Replacement Value: \$132,233,400.00
- Bridges are inspected on a 5-year cycle, though older structures and lower rated structures are being inspected more often, up to annually.

Overall condition of the network

- Very Poor (<22%): 2 structures (2%) (Being completed in 2026)
 - \$840,000 replacement cost
- Poor (22–33%): 18 structures (15%) (Be completed 2026 and 2033)
 - \$25,631,000 replacement cost
- Below Adequate (33–50%): 34 structures (29%) (Be completed 2033 to 2050)
 - \$48,688,000

In total, 54 structures (46%) are considered in “below adequate” condition with a total value of \$75,159,000.

To further reinforce the inventory backlog, there are 24 multi-span bridge crossings over the Vermillion River or its tributaries, representing 50% of the standard bridge inventory. These bridges are considered high-risk due to their design, which includes piers ranging from 3 to 5 metres in height. Failure of these piers can lead to catastrophic structural collapse. Of the 24 bridges, 19 have a structural condition rating of below adequate, indicating significant deterioration. Additionally, 22 of the

24 structures have surpassed their intended design life of 50 years, with four of them now between 72 and 73 years old.

Divisional Bridge Summary

Division	Total Replacement Value	Total Bridges	Bridges ≤50%	Replacement Value ≤50%
1	\$16,138,000	17	8	\$8,791,000
2	\$6,183,000	8	5	\$4,206,000
3	\$24,224,000	18	7	\$10,165,000
4	\$30,018,000	17	14	\$25,612,000
5	\$5,268,000	10	5	\$2,255,000
6	\$28,689,000	24	7	\$12,822,000
7	\$21,814,000	24	8	\$11,308,000

Bridge Closures:

Administration has previously reported on a bridge closure strategy that uses a weighted scoring system based on detour length, dead-end status, and traffic volumes. In addition to these factors, we'll need determine whether the bridge is located on a primary haul route, emergency access, a collector road, a school bus route, a heavy industrial or oilfield access, or simply provides local rural access to one or two residences.

Closing a bridge involves more than barricading the roadway. Any permanent decommissioning must meet all applicable environmental requirements, including Alberta Environment and Protected Areas (AEPA) standards, Water Act approvals, and the Fisheries Act. Decommissioning also requires full structure removal, site stabilization, and restoration of the stream channel and surrounding area to ensure compliance with these legislative requirements.

Financials

The County's annual budget for bridge infrastructure includes:

- \$425,000 – bridge replacements
- \$300,000 – bridge repairs

Bridge Reserves: \$2.68 million projected at the end of 2025.

The current funding level supports the replacement of one culvert per year, along with limited non-major bridge repairs with a draw down on annual reserves.

The County may receive occasional STIP contributions as experienced over the last few years, but these cannot be relied upon. The Government of Alberta has indicated ongoing fiscal pressure, which reduces the consistency and predictability of grant funding. For planning purposes, the County should assume intermittent or uncertain STIP support, rather than a stable annual contribution. The County has received \$4.6

million in STIP funding towards the bridge program since 2017, this equates to \$582,000 if you annualize the amount.

Considering this, to maintain the network with the high-risk bridges spanning the Vermillion river, the County requires approximately \$3.83 million per year for maintenance, culvert replacement, and major bridge renewals. This will allow for one three-span bridge structure, one bridge culvert and maintenance annually.

With 46% of structures below the 50% condition threshold and approximately \$75 million in associated replacement costs, the current strategy risks growing backlogs of repairs and failures and increasing the impact of the public. A long-term, condition-driven capital plan is necessary to guide prioritization and manage our infrastructure renewal.

Recommendation

THAT the Committee of the Whole accepts this Bridge Assessment Report as information.



**COMMITTEE OF THE WHOLE
DIVISION REPORT**

Name: _____

Division: _____

For Presentation at _____ **Committee of the Whole Meeting**

From Date: _____

To Date: _____

Resident Comments:



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Name: _____

Division: _____

For Presentation at _____ **Committee of the Whole Meeting**

From Date: _____

To Date: _____

Resident Comments:

Request #	Councillor Name or Motion Number	Request Title	Request	Responding Dept		Response Date	Status
CR25-03	2025-ASB003	Coyote Harvest Incentive Program	Operations to investigate and develop a Coyote Harvest Incentive Program policy pending funding from Alberta Professional Outfitters Society	Operations	Will be reported on at the next ASB in December.		Ongoing
CR25-34	2025-ASB022	ALUS Program Budget	Administration prepare the Terms of Reference for the Project Advisory Committee	Operations	Will determine what TOR's are required once an agreement is reached with Coordinator. To be reported on at the next ASB.		Ongoing
CR25-35	2025-ASB023	ALUS Program Budget	Administration prepare a contract for sharing a coordinator with the County of Two Hills for the June ASB meeting	Operations	Partnership not required with Two Hills, as ALUS Coordinator a independent coordinator. Waiting on response from Coordinator. Will be reported on at the next ASB.		Ongoing
CR25-36	Councillor Ogrodnick	Grains Connect Road	Look into possible solution to Grains Connect Road, Hwy 857 to Hwy 16A, semis unable to make the turn	Office of the CAO	CAO was going to see what concerns with shared with the Town of Vegreville and send same to AT.		Ongoing
CR25-37	2025-W092	Community Standards Bylaw	Administration research and prepare information for December COW meeting	Planning and Community Services	Prepared discussion paper for December COW		Ongoing
CR25-38	2025-W093	Lavoy Asset Management Plan	Administration bring forward budget options as part of the Capital Plan for Council's consideration	Operations	Budget options approved at Council budget meeting in November.	05-Dec-25	Completed