



Organizational Meeting Minutes

October 27, 2025

Council Members Present: Councillor Joey Nafziger, Division 1
Councillor Ray Nedzielski, Division 2
Councillor Roger Konieczny, Division 3
Councillor Allen McCutcheon, Division 4
Councillor Tara Kuzio, Division 5
Councillor Carl Ogrodnick, Division 6
Councillor Jerri Ziegler, Division 7

Administration Present: Pat Podoborozny Chief Administrative Officer
Audra Kropielnicki, Executive Coordinator

1 CALL TO ORDER

CAO Pat Podoborozny called the meeting to order at 9:08 a.m.

2 ADOPTION OF AGENDA

2025-262

Moved by: Councillor Ogrodnick

THAT the October 27, 2025, Organizational meeting Agenda be adopted as presented.

Carried

3 NOMINATIONS/ELECTIONS

3.1 Review of Secret Ballot Process

Municipal Government Act – Section 185.1 (1) Secret Ballot

3.2 Nomination/Election of Reeve

CAO Pat Podoborozny called for nominations for the position of Reeve of the County of Minburn for a one-year period pursuant to Section 150(2) of the *Municipal Government Act* and Council Procedural Bylaw No. 1351-24.

Councillor Nafziger nominated Councillor Konieczny for the position of Reeve of the County of Minburn for a one-year period.

Councillor Konieczny accepted the nomination.

CAO Pat Podoborozny called for a second time for nominations for the position of Reeve for the County of Minburn for a one-year period.

Councillor Ziegler nominated Councillor Kuzio for the position of Reeve of the County of Minburn for a one-year period.

Councillor Kuzio accepted the nomination.

CAO Pat Podoborozny called for a third time for nominations for the position of Reeve for the County of Minburn for a one-year period.

2025-263

Moved by: Councillor Ogradnick

THAT Council cease further nominations for the position of Reeve of the County of Minburn for a one-year period

Carried

2025-264

Moved by: Councillor Ogradnick

THAT voting be by secret ballot with the votes being read aloud.

Carried

2025-265

Moved by: Councillor Nafziger

That Council appoint Councillor Konieczny as Reeve of the County of Minburn for a one-year period ending October 19, 2026.

Carried

3.3 Administration of Oath of Office of Reeve

3.4 Nomination/Election of Deputy Reeve

Reeve Konieczny called for nominations for the position of Deputy Reeve of the County of Minburn for a one-year period pursuant to Section 152(1) of the *Municipal Government Act* and Council Procedural Bylaw No. 1351-24.

Councillor Ogradnick nominated Councillor Kuzio for the position of Deputy Reeve of the County of Minburn for a one-year period.

Councillor Kuzio accepted the nomination.

Reeve Konieczny called for a second time for nominations for the position of Deputy Reeve for the County of Minburn for a one-year period.

Reeve Konieczny called for a third time for nominations for the position of Deputy Reeve for the County of Minburn for a one-year period.

2025-266

Moved by: Councillor Nafziger

THAT Council cease further nominations for the position of Deputy Reeve of the County of Minburn for a one-year period.

Carried

2025-267

Moved by: Councillor Ogradnick

THAT Council appoint Councillor Kuzio as the Deputy Reeve for the County of Minburn for a one-year period ending October 19, 2026.

Carried

3.5 Administration of Oath of Office to Deputy Reeve

3.6 Destroy Secret Ballots

2025-268

Moved by: Councillor Nedzielski

THAT the secret ballots from the election of Reeve be destroyed.

Carried

4 Routine Resolutions

The County of Minburn makes routine resolutions and appointments pursuant to the *Municipal Government Act*, Sections 201(2), 204, 207, 270, 280(1), and 284(2) as well as *Agricultural Service Board Act*, Section 8(1).

2025-269

Moved by: Councillor Nafziger

THAT the County of Minburn Administration building located at 4909-50 Street in Vegreville, Alberta be named as the municipal office for the County of Minburn.

Carried

2025-270

Moved by: Deputy Reeve Kuzio

THAT the Canadian Western Bank, Alberta Treasury Branch, Bank of Montreal and the Bank of Nova Scotia be designated as the financial institutions for the County of Minburn.

Carried

2025-271

Moved by: Councillor Ziegler

THAT Municipal Assessment Services Group be appointed as the assessors for the County of Minburn for 2025/2026.

Carried

2025-272

Moved by: Councillor Ogradnick

THAT Wilde Advisory Group of Vegreville be appointed as the auditors for the County of Minburn for 2025/2026.

Carried

2025-273

Moved by: Councillor McCutcheon

THAT Reynolds Mirth Richards and Farmer LLP of Edmonton, be appointed as legal counsel for the County of Minburn for 2025/2026.

Carried

2025-274

Moved by: Councillor Nafziger

THAT Quentin Bochar be appointed as the Agricultural Fieldman for the County of Minburn for 2025/2026.

Carried

5 Requests for Decision

5.1 2026 Meeting Schedule

2025-275

Moved by: Deputy Reeve Kuzio

THAT pursuant to Section 193(1) of the *Municipal Government Act*, the 2026 Meeting Schedule be approved, as presented at the October 27, 2025 Organizational Meeting.

Carried

5.2 2025/2026 Boards and Committee Appointments

2025-276

Moved by: Councillor Ogradnick

THAT the Internal Boards and Committee appointments be approved as presented, for a one-year term.

Carried

2025-277

Moved by: Councillor Nafziger

THAT the External Boards and Committee appointments be approved as presented, for a one-year term.

Carried

2025-278

Moved by: Deputy Reeve Kuzio

THAT Reeve Konieczny be appointed as Chair of the Soil Conservation Appeal Board.

Carried

2025-279

Moved by: Councillor Ogrodnick

THAT Deputy Reeve Kuzio be appointed as Chair of the Wapasu Committee.

Carried

2025-280

Moved by: Councillor McCutcheon

THAT the public-at-large appointments be approved as presented for a one-year term.

Carried

5.3 Annual Conferences, Conventions and Activities

2025-281

Moved by: Councillor Nafziger

THAT up to two Councillors attend Federation of Canadian Municipalities Conference in 2026.

Carried

2025-282

Moved by: Deputy Reeve Kuzio

THAT up to two Councillors attend the Alberta Association of Agriculture Societies Conference in 2026.

Carried

2025-283

Moved by: Councillor Nafziger

THAT all Councillors have the option to attend the RMA District 5 and Lamont County Reeve's Charity Golf Tournament in 2025.

Carried

ADJOURNMENT

Reeve Konieczny declared the meeting adjourned at 10:15 a.m.

Reeve

Chief Administrative Officer