



## COUNCIL MEETING MINUTES

March 20, 2025

Council Members Present: Reeve Roger Konieczny, Division 3  
Deputy Reeve Kevin Bentley, Division 7  
Councillor Joey Nafziger, Division 1  
Councillor Eric Anderson, Division 2  
Councillor Cliff Wowdzia, Division 4  
Councillor Tara Kuzio, Division 5  
Councillor Carl Ogrodnick, Division 6

Administration Present: Pat Podoborzny, Chief Administrative Officer  
Norm De Wet, Director of Operations  
Jason Warawa, Director of Corporate Services  
Mike Fundytus, Director of Protective Services  
Davin Gegolick, Director of Planning and Community Services  
Audra Kropielnicki, Executive Coordinator

### 1 CALL TO ORDER

Reeve Konieczny called the meeting to order at 10:01 a.m.

### 2 ADOPTION OF AGENDA

#### 2025-071

**Moved by:** Councillor Kuzio

THAT the March 20, 2025 regular Council meeting agenda be adopted as presented.

**Carried**

### 3 CONFIRMATION OF MINUTES

3.1 February 18, 2025 County Council Meeting

#### 2025-072

**Moved by:** Councillor Anderson

THAT the February 18, 2025 regular Council meeting minutes be adopted as presented.

**Carried**

### 4 DELEGATIONS

### 5 COUNCIL PRIORITIES

#### 2025-073

**Moved by:** Councillor Ogrodnick

THAT the Council Priorities be accepted as information.

**Carried**

### 6 REQUESTS FOR DECISION

6.1 Subdivision File #02-2025

#### 2025-074

**Moved by:** Councillor Wowdzia

THAT County Council moves to conditionally approve Subdivision File #02-2025 per the recommendations of the report.

**Carried**

- 6.2 Bylaw Enforcement Officer Bylaw No. 1359-24

**2025-075**

**Moved by:** Councillor Nafziger

THAT County of Minburn Council give Third and Final Reading to Bylaw Enforcement Officer Bylaw No. 1359-24.

**Carried**

- 6.3 Intermunicipal Subdivision and Development Appeal Board Agreement

**2025-076**

**Moved by:** Deputy Reeve Bentley

THAT County Council moves to enter into an Intermunicipal Subdivision and Development Appeal Board (SDAB) Agreement with Lamont County, Town of Lamont, Town of Bruderheim, Town of Mundare, Village of Andrew, Village of Chipman, and Village of Innisfree.

**Carried**

- 6.4 Policy Review - OP 9004-01-A Annual Safety Allowance

**2025-077**

**Moved by:** Councillor Anderson

THAT County Council move to repeal Policy OP 9004-01-A Annual Safety Allowance.

**Carried**

- 6.5 Policy Review - OP 9010-01 – Contractor Heavy Duty Equipment Moving Costs

**2025-078**

**Moved by:** Councillor Kuzio

THAT County Council move to repeal Policy OP 9010-01 Contractor Heavy Duty Equipment Moving Costs.

**Carried**

- 6.6 Policy Review - OP 9012-01 Basic Tools Motor Grader

**2025-079**

**Moved by:** Deputy Reeve Bentley

THAT County Council move to repeal Policy OP 9012-01 Basic Tools Motor Grader.

**Carried**

- 6.7 Policy Review - OP 9013-01 Gravel Truck Owner Operators Liability Insurance and WCB

**2025-080**

**Moved by:** Councillor Anderson

THAT County Council move to repeal Policy OP 9013-01 Gravel Truck Owner Operators Liability Insurance and WCB.

**Carried**

- 6.8 Policy Review - OP 9017-01-A Application of Road Oil by Parties other than the County

**2025-081**

**Moved by:** Councillor Nafziger

THAT County Council move to repeal Policy OP 9017-01-A Application of Road Oil by Parties other than the County.

**Carried**

6.9 2025 STIP Program

**2025-082**

**Moved by:** Deputy Reeve Bentley

That County Council approves the contract with TerraPro Inc. for the replacement of BF 01819, BF 75589, and BF 78718, with a total project cost of \$1,555,332.00, including engineering, contingency, fish salvage, and excluding GST.

**Carried**

6.10 2025 Construction Program

**2025-083**

**Moved by:** Councillor Nafziger

THAT County Council approve the 2025 Construction Program as presented at a total estimated project cost of \$1,338,341.14.

**Carried**

6.11 Unit 334 Repair - 2018 John Deere Grader

**2025-084**

**Moved by:** Councillor Anderson

THAT County Council approve the sale of Unit 334, John Deere Grader for \$90,000 to Brandt Tractor.

**Carried**

6.12 Draft Agricultural Service Board Strategic Plan 2025-2029

**2025-085**

**Moved by:** Councillor Ogrodnick

THAT County Council approve the draft County of Minburn Agricultural Services Board 2025 to 2029 Strategic Plan.

**Carried**

6.13 Funding Request - Health Care Providers Attraction and Recruitment Committee

**2025-086**

**Moved by:** Councillor Anderson

THAT Council approve the Health Care Providers Attraction and Recruitment Committee funding request in the amount of \$7,325.50.

**Carried**

6.14 Regional Assessment Review Board

**2025-087**

**Moved by:** Councillor Nafziger

THAT County Council direct Administration to pursue a partnership with the Capital Region Assessment Services Commission (CRASC) for the provision of assessment review board services for the County of Minburn.

**Carried**

6.15 County of Minburn No.27 and the County of Two Hills Intermunicipal Collaboration Framework Extension

**2025-088**

**Moved by:** Councillor Kuzio

THAT the County of Minburn Council authorizes the agreement amending the Intermunicipal Collaboration Framework Agreement with the County of Two Hills to extend the term of the agreement from 2024 to 2027.

**Carried**

- 6.16 County of Minburn No.27 and Beaver County Intermunicipal Collaboration Framework Extension

**2025-089**

**Moved by:** Deputy Reeve Bentley

THAT the County of Minburn Council authorizes the agreement amending the Intermunicipal Collaboration Framework Agreement with Beaver County to extend the term of the agreement from 2024 to 2027.

**Carried**

- 6.17 County of Minburn No.27 and the Town of Vegreville Intermunicipal Collaboration Framework Extension

**2025-090**

**Moved by:** Councillor Ogrodnick

THAT the County of Minburn Council authorizes the agreement amending the Intermunicipal Collaboration Framework Agreement with the Town of Vegreville to extend the term of the agreement from 2024 to 2027.

**Carried**

- 6.18 County of Minburn No.27 and the Village of Innisfree Intermunicipal Collaboration Framework Extension

**2025-091**

**Moved by:** Councillor Wowdzia

THAT the County of Minburn Council authorizes the agreement amending the Intermunicipal Collaboration Framework Agreement with the Village of Innisfree to extend the term of the agreement from 2024 to 2027.

**Carried**

**7 REPORTS**

- 7.1 Reeve
- 7.2 Council
- 7.3 CAO
- 7.4 Operations
- 7.5 Planning and Community Services
- 7.6 Protective Services
- 7.7 Corporate Services

**2025-092**

**Moved by:** Councillor Kuzio

THAT Council accepts the reports as presented.

**Carried**

*Norm De Wet left the meeting at 11:03 a.m.  
Norm De Wet returned to the meeting at 11:05 am.*

*Jason Warawa left the meeting at 11:07 a.m.  
Jason Warawa returned to the meeting at 11:09 a.m.*

*Reeve Konieczny adjourned the meeting at 11:16 a.m.  
Reeve Konieczny reconvened the meeting at 11:24 a.m.*

**8 CORRESPONDENCE AND INFORMATION ITEMS**

- 8.1 **Dave & Kathy Osinchuk re RR 154 between Twp Rd 540 and 542 and RR 153 between Highways 631 and 16A**  
Letter received regarding winter road maintenance of Range Road 154 between Township Roads 540 and 542 as well as Range Road 153 between Hwy 631 and Hwy 16A.

**2025-093**

**Moved by: Councillor Nafziger**

Council moved that Administration send a letter advising winter road closures will be reviewed prior to winter 2025-2026.

**Carried**

- 8.5 Alberta Municipal Affairs re *Provincial Priorities Act* and Processing Federal Agreements

As of April 1, 2025 the *Provincial Priorities Act* comes into effect. Municipalities will be required to obtain approval from the Alberta Government prior to entering, amending or renewing an agreement with the federal government.

**2025-094**

**Moved by:** Deputy Reeve Bentley

THAT Council accept the correspondence as information.

**Carried**

- 9 COUNCILLOR REQUESTS** (Information Requests and Notices of Motion)

- 9.1 Action Item List

**2025-095**

**Moved by:** Councillor Ogrodnick

THAT Council accept the Action Item List as information.

**Carried**

- 10 CLOSED SESSION**

- 11 OPEN SESSION**

- 12 MOTIONS ARISING OUT OF THE CLOSED SESSION**

- 13 ADJOURNMENT**

Reeve Konieczny declared the meeting adjourned at 11:55 a.m.

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Chief Administrative Officer