



COUNTY OF MINBURN NO. 27

LAVOY CEMETERY

MONUMENT PLACEMENT REQUEST FORM

4909-50 Street, Vegreville, AB T9C 1R6 Phone: 780-632-2082

Planning@minburncounty.ab.ca

No markers, monuments or other structures shall be erected or placed in the Lavoy Cemetery until written approval for erecting such a marker, monument or structure has been issued. Arrangements must be made with the County of Minburn as it pertains to the location of the monument, marker or structure.

APPLICANT'S INFORMATION – INDIVIDUAL AUTHORIZING INSTALLATION

Name: _____

Relationship to the Deceased: _____

Mailing Address: _____

Phone Number: _____ E-mail Address: _____

DECEASED INFORMATION

Deceased Name: _____ Plot: _____

Name on Monument: _____

MONUMENT COMPANY INFORMATION

Name of Company: _____

Company Address: _____ Phone Number: _____

STATEMENT OF APPLICANT

This request is submitted for the approval and installation of a monument according to the information given above. I acknowledge and agree to the terms as set forth in the County of Minburn's Lavoy Cemetery Bylaw No. 1346-24, and the regulations accompanying this form.

Applicant's Signature: _____ Date: _____

OFFICE USE ONLY

Plot Marking Verification

Plot Marked by: _____ Date: _____

Monument Placement Authorization

Signature: _____ Date: _____

Print Name: _____ Title: _____

Personal information is collected in accordance with Section 4 of **The Protection of Privacy Act** (POPA) and is used solely for purposes relating to the County of Minburn operations. If you have any questions regarding the collection or use of this information, contact the Chief Administrative Officer at 780-632-2082.

MONUMENT AND MARKER PLACEMENT REGULATIONS
County of Minburn Lavoy Cemetery Bylaw No. 1346-24

1. Any work carried out at the Lavoy Cemetery requires authorization from the Caretaker (Director of Operations).
2. The County will not purchase Monuments or Markers or other structures except as per Section 7.6 of the Lavoy Cemetery Bylaw. Purchasing these items is the sole responsibility of the families of the deceased.
3. No Licensee (person) shall erect more than one Marker or Monument per plot without the prior authorization of the Caretaker (Director of Operations).
4. Monuments placed in the Lavoy Cemetery will be at the Owner's risk. The County shall not be held responsible for any damage, destruction, or defacement to any Marker, Monument, grave or other structure or object in the Cemetery except for damages resulting from general maintenance and upkeep such as mowing, trimming and fencing.
5. The placement of Monuments shall comply with the following requirements:
 - a. Monuments must be constructed of granite, marble, bronze or a comparable material acceptable to the Caretaker (Director of Operations).
 - b. A Monument may not have a base that exceeds the Plot width or height exceeding thirty-six (36) inches including the base.
 - c. No inscriptions, insignias or trademarks shall be placed on any Monument which is not in keeping with the dignity and decorum of the Lavoy Cemetery.
 - d. The installation of gravel covers (structure of concrete, marble, granite or similar material placed on the entire burial plot) are not permitted. If an existing gravel cover needs to be repaired or replaced, it will be required to be removed.
6. No monuments or other structures will be permitted that are manufactured of cemented artificial stone, wood, plastics, glass or another unauthorized material.
7. Any structure of construction at the Lavoy Cemetery, in existence before the passing of Lavoy Cemetery Bylaw No. 1346-24, regardless of composition, may be retained as a monument or marker provided it does not fall into a state of disrepair.
8. No Monument, Marker or other structure shall be erected or placed in the Lavoy Cemetery until:
 - a. Written approval for erecting such a Monument, Marker or structure has been issued;
 - b. Arrangements have been made with the Caretaker (Director of Operations) as it pertains to the location of the monument, marker or structure.
9. All persons employed in the construction and erection of Monuments or Markers or doing other works in the Lavoy Cemetery, whether employed by the County or not, shall be subject to the direction and control of the Caretaker (Director of Operations) or Funeral Director.
10. Each owner of a marker, monument or other structure upon a plot shall maintain it and assure it is in proper repair. The Caretaker will contact the Licensee or Licensee's family members if a gravesite requires repairs.
11. Where the owner of a Monument neglects to make the required repairs within sixty (60) days after receiving notice from the County to do so, the County upon consultation with the Caretaker, shall have the power to repair or remove such monuments.
12. If the owner cannot be located to repair or replace their monument following a reasonable duty of care, the County may replace the damaged monument with a marker of nominal value at the discretion of the Caretaker.