



AGENDA

Committee of the Whole
January 14, 2026
10:00 a.m.

1. CALL TO ORDER

2. CHANGES TO AGENDA & ADOPTION OF AGENDA

3. CONFIRMATION OF MINUTES

4. DELEGATIONS

4.1 Vegreville RCMP - S/Sgt. Colin Folk, Chief of Police - 10:15 a.m.

5. REPORTS FOR DISCUSSION

5.1 "Buy a Lot for a Loonie" Program

Administration Presenter:

Davin Gegolick, Director of Planning and Community Services

5.2 Bridge File 72570 - Low Rating Advisory

Recommendation:

Administration Presenter:

Norm De Wet, Director of Operations

5.3 Dust Abatement Policy

Administration Presenter:

Norm De Wet, Director of Operations

6. COUNCILLOR REQUESTS (INFORMATION / PROGRAM REQUESTS)

6.1 Division Reports

6.2 Councillor Request Report

7. CLOSED SESSION

7.1 Oiled Roads Policy Review

AITA Section 29, Advice from officials

7.2 Provincial ASB Resolutions

AITA Section 29, Advice from officials

8. OPEN SESSION

9. MOTIONS ARISING OUT OF THE CLOSED SESSION

10. ADJOURNMENT



Committee of the Whole Meeting Minutes

December 10, 2025
10:00 a.m.

Members Present:

Reeve Roger Konieczny, Division 3
Deputy Reeve Tara Kuzio, Division 5
Councillor Joey Nafziger, Division 1
Councillor Ray Nedzielski, Division 2
Councillor Allen McCutcheon, Division 4
Councillor Carl Ogrodnick, Division 6
Councillor Jerri Ziegler, Division 7

Administration Present:

Pat Podoborzny, Chief Administrative Officer
Norm De Wet, Director of Operations
Jason Warawa, Director of Corporate Services
Davin Gegolick, Director of Planning & Community Services
Mike Fundytus, Director of Protective Services
Audra Kropielnicki, Executive Coordinator

1. CALL TO ORDER

Reeve Konieczny called the meeting to order at 10:01 a.m.

2. CHANGES TO AGENDA & ADOPTION OF AGENDA

2025-W095

Moved by: Councillor Ziegler

THAT the Agenda for the December 10, 2025 Committee of the Whole meeting be adopted as presented.

Carried

3. CONFIRMATION OF MINUTES

2025-W096

Moved by: Councillor Nafziger

THAT the November 12, 2025 Committee of the Whole meeting minutes be adopted as presented.

Carried

2025-W098

Moved by: Councillor Ziegler

THAT the Committee of the Whole meet in private to discuss matters protected from disclosure under the Access to Information Act (ATIA) specifically Section 19, Advice from officials at 10:25 a.m.

Carried

4. DELEGATIONS**4.1 MCSNet (Closed Session)**

AITA Section 19, business interests of a third party

Name	Reason/Purpose
Pat Podoborzny	Strategic Leader of the Organization
Mike Fundytus	Strategic Leader of the Organization
Norm De Wet	Strategic Leader of the Organization
Jason Warawa	Strategic Leader of the Organization
Audra Kropielnicki	Meeting Support
Kevin Bernhart	MCSNet, Business Development Manager

2025-W099

Moved by: Councillor Ziegler

THAT the Committee of the Whole meeting revert to open session at 10:42 a.m.

Carried

5. REPORTS FOR DISCUSSION**5.1 Community Standards Bylaw****Administration Presenter:**

Davin Gegolick, Director of Planning & Community Services

2025-W097

Moved by: Deputy Reeve Kuzio

THAT the Committee of the Whole recommend Administration research dog control before proceeding with drafting a Community Standards Bylaw.

Carried

5.2 Bridge Assessment Report**Administration Presenter:**

Norm De Wet, Director of Operations

2025-W0100

Moved by: Deputy Reeve Kuzio

THAT the Committee of the Whole accept the Bridge Assessment Report as information.

Carried

Davin Gegolick left the meeting at 11:14 a.m.

Reeve Konieczny recessed the meeting at 11:14 a.m.

Reeve Konieczny reconvened the meeting at 11:23 a.m.

6. COUNCILLOR REQUESTS (INFORMATION/PROGRAM REQUESTS)

6.1 Divisional Reports

6.2 Councillor Request Report

2025-W0101

Moved by: Councillor Ogrodnick

THAT the Divisional Reports and Councillor Request Report be accepted as presented.

Carried

Audra Kropielnicki left the meeting at 11:32 a.m.

7. CLOSED SESSION

2025-W0102

Moved by: Deputy Reeve Kuzio

THAT the Committee of the Whole meet in private to discuss matters protected from disclosure under the Access to Information Act (ATIA) specifically Sections 26(1)(ii), Disclosure harmful to intergovernmental relations, a local government body and Section 29, Advice from officials, and Section 22, Confidential Evaluations at 11:33 a.m.

Carried

7.1 Village Fire Agreements

AITA Section 26(1)(ii), Disclosure harmful to intergovernmental relations, a local government body

Name	Reason/Purpose
Pat Podoborzny	Strategic Leader of the Organization
Mike Fundytus	Strategic Leader of the Organization
Norm De Wet	Strategic Leader of the Organization
Jason Warawa	Strategic Leader of the Organization

Mike Fundytus left the meeting at 11:56 a.m.

7.2 Oiled Roads Policy Review

AITA Section 29, Advice from officials

Name	Reason/Purpose
Pat Podoborzny	Strategic Leader of the Organization
Jason Warawa	Strategic Leader of the Organization
Norm De Wet	Strategic Leader of the Organization

2025-W0103**Moved by:** Councillor McCutcheon

THAT the Committee of the Whole meeting revert to open session at 12:26 p.m.

Carried*Deputy Reeve Kuzio left the meeting at 12:26 p.m.**CAO Pat Podoborzny left the meeting at 12:26 p.m.**Reeve Konieczny recessed the meeting for lunch at 12:26 p.m.**Reeve Konieczny reconvened the meeting at 1:19 p.m.**Deputy Reeve Kuzio returned to the meeting at 1:25 p.m.***2025-W0104****Moved by:** Councillor Nedzielski

THAT the Committee of the Whole meet in private to discuss matters protected from disclosure under the Access to Information Act (ATIA) specifically Sections 26(1)(ii), Disclosure harmful to intergovernmental relations, a local government body and Section 29, Advice from officials, and Section 22, Confidential Evaluations at 1:19 p.m.

Carried

- 7.3 Town of Vegreville Recreation Agreement
AITA Section 26(1)(ii), Disclosure harmful to intergovernmental relations, a local government body

Name	Reason/Purpose
Jason Warawa	Strategic Leader of the Organization
Norm De Wet	Strategic Leader of the Organization

- 7.4 Town of Vegreville Waste Agreement
AITA Section 26(1)(ii), Disclosure harmful to intergovernmental relations, a local government body

Jason Warawa	Strategic Leader of the Organization
Norm De Wet	Strategic Leader of the Organization

Jason Warawa and Norm De Wet left the meeting at 1:34 p.m.

- 7.5 CAO Evaluation
AITA Section 22, Confidential Evaluations

8. OPEN SESSION**2025-W0105****Moved by:** Councillor Nafziger

THAT the Committee of the Whole meeting revert to open session at 1:54 p.m.

Carried*Jason Warawa and Norm De Wet returned to the meeting at 1:54 p.m.*

9. MOTIONS ARISING OUT OF CLOSED SESSION

9.1 Village Fire Agreements

2025-W0106

Moved by: Councillor Nedzielski

THAT the Committee of the Whole recommends to County Council that proceed with Fire Agreement Fee Structure negotiations with the Villages of Mannville and Innisfree.

Carried

9.2 Town of Vegreville Recreation Agreement

2025-W0107

Moved by: Councillor Nafziger

THAT the Committee of the Whole recommend to County Council that they accept the proposal from the Town of Vegreville for a two-year extension for the existing recreation agreement.

Carried

9.3 Town of Vegreville Waste Agreement

2025-W0108

Moved by: Deputy Reeve Kuzio

THAT the Committee of the Whole recommend to County Council that they accept the proposal from the Town of Vegreville for a two-year extension for the existing Solid Waste agreement.

Carried

10. ADJOURNMENT

Reeve Konieczny declared the meeting adjourned at 1:58 p.m.

Reeve

Chief Administrative Officer



November 26, 2025

Pat Podoborozny
CAO
Minburn County

Dear Pat,

Please find attached the quarterly Community Policing Report covering the period from July 1st to September 30th, 2025. This report provides a snapshot of human resources, financial data, and crime statistics for the Vegreville detachment.

In the past few months, Alberta RCMP has observed significant changes to our senior management team that I want to highlight in this quarter's update. In addition to our new Commanding Officer, Deputy Commissioner Trevor Daroux, we are pleased to welcome a new Criminal Operations Officer, Assistant Commissioner Wayne Nichols. Since entering his new role, the Commanding Officer and other members of the senior management team have been taking time to meet with community and elected officials throughout the province. The team is also looking forward to meeting with representatives from several communities during the upcoming meetings at Alberta Municipalities and Rural Municipalities of Alberta convention this November.

Deputy Commissioner Daroux is focused on prioritizing meeting opportunities between the senior management team and all communities that we serve. These meetings serve as an opportunity to further strengthen our relationship and allow us the chance to listen to the needs and concerns of our communities. If you are interested in meeting with our senior management team, please do not hesitate to reach out so that we can coordinate a time that is convenient for you.

Thank you for your ongoing support and engagement. As your Chief of Police for your community, please do not hesitate to contact me with any other questions or concerns.

Best regards,

S/Sgt. C. Folk
Chief of Police
Vegreville





S/Sgt. C. Folk

Alberta RCMP - Provincial Policing Report

Detachment Information

Detachment Name

Vegreville

Detachment Commander

S/Sgt. C. Folk

Report Date

November 26, 2025

Fiscal Year

2025-26

Quarter

Q2 (July - September)

Community Priorities

Priority #1: Crime Reduction - Property Crime & Drug Trafficking**Updates and Comments:**

During the second quarter, the Vegreville RCMP conducted 142 condition compliance checks on 9 habitual offenders in the Vegreville Policing area.

Priority #2: Traffic - Impaired Driving & Distracted Driving**Updates and Comments:**

During the second quarter, the Vegreville RCMP issued 244 traffic violation tickets. During that time the Vegreville RCMP also conducted 41 mandatory screening tests resulting in 2 impaired driving charges being laid.

Priority #3: Police / Community Relations - Police Visibility**Updates and Comments:**



During the second quarter, the Vegreville members were involved in 69 instances of community engagement. Members participated in Terry Fox events at numerous schools in the area. Our members attended various seniors' residences to touch base with elderly population and school visits have begun again as well now that school is back in session. Members were present at the medieval fair as well as the Agricultural festival. Members also attended sporting events and practices and played dodgeball with local children.





Community Consultations

Consultation #1

Date	Meeting Type
September 9, 2025	Meeting with Elected Officials
Topics Discussed	
Community Policing Report	
Notes/Comments:	
Vegreville detachment commander meet with elected officials to present Q1 Policing Report.	



Provincial Service Composition

Staffing Category	Established Positions	Working	Soft Vacancies	Hard Vacancies
Regular Members	4	4	0	0
Detachment Support	1	2	0	0

Notes:

1. Data extracted on September 29, 2025 and is subject to change.
2. Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.
3. Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

Comments:

Police Officers: Of the four established positions, four officers are currently working with none on special leave. There is no hard vacancy at this time.

Detachment Support: Of the one established position, two resources are currently working with none on special leave. There is one resource that is Surplus to Establishment. There is no hard vacancy at this time.





Vegreville Provincial Detachment

Crime Statistics (Actual)

July - September: 2021 - 2025

All categories contain "Attempted" and/or "Completed"

October 7, 2025

CATEGORY	Trend	2021	2022	2023	2024	2025	% Change 2021 - 2025	% Change 2024 - 2025	Avg File +/- per Year
Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		0	0	0	0	0	N/A	N/A	0.0
Sexual Assaults		0	1	1	0	0	N/A	N/A	-0.1
Other Sexual Offences		2	0	1	0	0	-100%	N/A	-0.4
Assault		4	19	5	1	4	0%	300%	-1.8
Kidnapping/Hostage/Abduction		0	0	0	0	0	N/A	N/A	0.0
Extortion		0	0	1	0	0	N/A	N/A	0.0
Criminal Harassment		3	1	2	4	1	-67%	-75%	-0.1
Uttering Threats		1	5	2	3	3	200%	0%	0.2
TOTAL PERSONS		10	26	12	8	8	-20%	0%	-2.2
Break & Enter		8	8	17	11	1	-88%	-91%	-1.1
Theft of Motor Vehicle		7	7	7	8	4	-43%	-50%	-0.5
Theft Over \$5,000		1	3	1	1	2	100%	100%	0.0
Theft Under \$5,000		17	17	17	10	7	-59%	-30%	-2.7
Possn Stn Goods		13	6	10	10	0	-100%	-100%	-2.2
Fraud		4	5	6	3	5	25%	67%	0.0
Arson		2	1	0	1	0	-100%	-100%	-0.4
Mischief - Damage To Property		14	7	6	9	6	-57%	-33%	-1.4
Mischief - Other		5	6	4	1	2	-60%	100%	-1.1
TOTAL PROPERTY		71	60	68	54	27	-62%	-50%	-9.4
Offensive Weapons		3	4	2	2	1	-67%	-50%	-0.6
Disturbing the peace		2	2	3	2	0	-100%	-100%	-0.4
Fail to Comply & Breaches		15	5	6	4	6	-60%	50%	-1.9
OTHER CRIMINAL CODE		5	5	5	2	2	-60%	0%	-0.9
TOTAL OTHER CRIMINAL CODE		25	16	16	10	9	-64%	-10%	-3.8
TOTAL CRIMINAL CODE		106	102	96	72	44	-58%	-39%	-15.4



Vegreville Provincial Detachment

Crime Statistics (Actual)

July - September: 2021 - 2025

All categories contain "Attempted" and/or "Completed"

October 7, 2025

CATEGORY	Trend	2021	2022	2023	2024	2025	% Change 2021 - 2025	% Change 2024 - 2025	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		1	1	2	5	3	200%	-40%	0.8
Drug Enforcement - Trafficking		3	0	0	0	0	-100%	N/A	-0.6
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
Total Drugs		4	1	2	5	3	-25%	-40%	0.2
Cannabis Enforcement		0	0	0	0	0	N/A	N/A	0.0
Federal - General		0	0	1	0	2	N/A	N/A	0.4
TOTAL FEDERAL		4	1	3	5	5	25%	0%	0.6
Liquor Act		2	2	2	0	1	-50%	N/A	-0.4
Cannabis Act		0	1	1	2	2	N/A	0%	0.5
Mental Health Act		16	22	26	13	6	-63%	-54%	-2.9
Other Provincial Stats		23	33	32	25	27	17%	8%	0.0
Total Provincial Stats		41	58	61	40	36	-12%	-10%	-2.8
Municipal By-laws Traffic		0	0	0	0	0	N/A	N/A	0.0
Municipal By-laws		1	4	6	2	2	100%	0%	0.0
Total Municipal		1	4	6	2	2	100%	0%	0.0
Fatals		0	0	1	1	2	N/A	100%	0.5
Injury MVC		5	2	6	5	1	-80%	-80%	-0.5
Property Damage MVC (Reportable)		37	45	20	30	8	-78%	-73%	-7.3
Property Damage MVC (Non Reportable)		3	5	2	1	6	100%	500%	0.2
TOTAL MVC		45	52	29	37	17	-62%	-54%	-7.1
Roadside Suspension - Alcohol (Prov)		3	1	2	1	1	-67%	0%	-0.4
Roadside Suspension - Drugs (Prov)		0	1	0	1	0	N/A	-100%	0.0
Total Provincial Traffic		385	226	213	263	279	-28%	6%	-17.5
Other Traffic		2	2	0	1	1	-50%	0%	-0.3
Criminal Code Traffic		12	7	6	5	2	-83%	-60%	-2.2
Common Police Activities									
False Alarms		9	4	4	1	4	-56%	300%	-1.3
False/Abandoned 911 Call and 911 Act		8	1	4	6	2	-75%	-67%	-0.7
Suspicious Person/Vehicle/Property		14	14	8	14	19	36%	36%	1.0
Persons Reported Missing		2	1	8	0	0	-100%	N/A	-0.5
Search Warrants		0	0	1	0	0	N/A	N/A	0.0
Spousal Abuse - Survey Code (Reported)		9	7	1	4	1	-89%	-75%	-1.9
Form 10 (MHA) (Reported)		0	0	1	0	0	N/A	N/A	0.0



COMMITTEE OF THE WHOLE DISCUSSION PAPER

Topic: "Buy a Lot for a Loonie" Program
Date: January 14, 2026

Background

To reduce maintenance costs and encourage development, County Council approved the idea of a marketing campaign in October 2020 to sell select hamlet lots for \$1 to buyers who commit to building a home or making significant improvements immediately. At the same time, Council decided that lots without an immediate development plan would be sold at fair market value. Previously, the County did not actively market its land or have a formal process for lot sales.

The campaign aimed to formally list County-owned properties, attract public and media attention, and generate interest in purchasing and developing vacant County land.

The "Buy a Lot for a Loonie" Program officially launched in January 2021 and was promoted on social media. Within less than two weeks, a developer purchased two County-owned lots in Lavoy under the program and an additional lot at fair market value. The same developer also bought seven privately-owned lots in Lavoy, including two with dilapidated buildings that were active complaint files.

Since then, dwellings have been built on the three County lots, and the two dilapidated buildings have been removed. One dwelling is currently rented, while the other two are undergoing safety code deficiency corrections through The Inspections Group.

In 2024, another property in Lavoy was purchased through the program and transformed into an acreage featuring a home, detached garage, shop, and business. In Ranfurly, all 10 County-owned lots were sold at fair market value, but only after the "Buy a Lot for a Loonie" program raised awareness. In 2025, we sold another Lavoy property at fair market value to a developer who learned about the opportunity through the "Buy a Lot for a Loonie" Program. The buyer plans to develop a business on the site—a transaction that likely would not have happened without the program's visibility.

Administration continues to promote the "Buy a Lot for a Loonie" Program through social media and our website, which continues to attract developers and individuals interested in building in our community.

Information for the Committee

The County will sell a lot for \$1 if a dwelling (or significant improvement) is constructed within a certain time frame. The process:

- Developer/Purchaser provides a proposal to the County as to the type and size of dwelling he or she wishes to construct and the timeframe for construction;

- If the Development Authority is satisfied with the proposal, the developer must sign an agreement with the County containing the following conditions:
 - \$1,000 per lot deposit;
 - the developer is responsible for servicing the lot (water, sewer, road, etc.) if no services exist;
 - the developer has 90 days from the signing of the agreement to apply for a development permit;
 - construction on the dwelling must commence to a level acceptable to the County within 1 year of the development permit being issued and construction must be completed within a reasonable time frame acceptable to the County;
 - if these timelines are not met, the land is returned to the County's name and the County keeps the deposit;
 - the County will place on title a caveat protecting its right to retransfer of the land;
 - if construction is started but a final and approved building inspection is not provided within 365 days of development permit issue, the County will be entitled to keep the deposit.

Dwellings must be constructed in accordance with the County's Land Use Bylaw, National Building Code - Alberta Edition, and applicable Safety Codes. Lots are sold on a first come, first served basis.

***If a property is purchased at fair market value (not under the "Buy a Lot for a Loonie" program), there is no obligation for the buyer to develop within a specified timeframe.

Summary

One challenge we've encountered since launching this program is the lack of a mechanism—beyond the purchaser forfeiting the \$1,000 deposit—to ensure safety code permits are closed and compliant within 365 days of the development permit being issued. While the dwelling is largely constructed, there are outstanding deficiencies on permit approvals, and the Inspections Group has granted extensions (as permitted under the Safety Codes Act), which has delayed occupancy. A potential solution is to increase the refundable deposit from \$1,000 to \$5,000, which may incentivize purchasers to comply with the timelines outlined in the agreement.

Despite this, the program has generated significant interest, with dozens of inquiries from developers and potential buyers, successfully achieving its original goal. Additionally, the sale of County-owned lots under the "Buy a Lot for a Loonie" program has resulted in an annual tax increase of over \$5,000 and reduced County maintenance costs.

Furthermore, the removal of derelict properties and the construction of homes have greatly improved the appearance and vitality of the community of Lavoy, contributing to a more attractive and livable environment. Importantly, this program has not cost the County anything in terms of legal fees, subdivision expenses, or development costs, making it a highly cost-effective initiative.

Discussion Question:

1. Does the Committee of the Whole want to increase the deposit from \$1,000 to \$5,000?

Before - Dilapidated Mobile Home/Unsightly Property



After - Mobile Home Removed



Before – Dilapidated House (Lots 6-7, Block 5, Plan 949Q)



After – House Removed



Lot 6A, Block 9 – Dwelling Not Yet Complete



Lot 14A, Block 5 – Dwelling Occupied





COMMITTEE OF THE WHOLE DISCUSSION PAPER

Topic: BF72570 - Low Rating Advisory

Date: January 14, 2026

Background

As previously reported by email, administration received a low rating advisory for BF 72570, located on Township Road 524 leading into the Vegreville Airport. The advisory identified the following concerns:

- The centre girders on the east end are sagging and deteriorated and crushing is occurring at the bearing caps at both abutments

The engineering recommendation was to post the bridge to a 5-tonne load limit. If the bridge is not repaired or replaced in 2026, closure may be required.

Information for the Committee

BF 72570 is a single-span concrete bridge constructed in 1959, making it 67 years old. It spans a tributary to the Vermilion River. The full capacity load rating is 49 tonnes (semi load capacity).

Given the low structural condition rating of 27 percent, administration included this structure in the 2026 STIP applications submitted to the Government of Alberta prior to the end of November 2025. The application proposed replacing the existing concrete bridge with a bridge-sized culvert, as recommended by MPA Engineering, which would result in significant cost savings.

Estimated costs are as follows:

- Full concrete bridge replacement: \$934,000.00
- Bridge-sized culvert replacement: \$490,000.00 (367,500.00 Funding)
- Repair: \$203,000.00

Estimated Bridge Reserves: \$2.68 Million projected at the end of 2025.

Administration has confirmed with Alberta Transportation's grants office that if the STIP application is successful, the Province would retroactively fund eligible engineering costs completed should the project be approved, with construction costs funded following approval. There is however no guarantee that funding will be approved.

Considering the bridge condition, access to the airport, and cost comparisons, administration recommends proceeding with replacement in 2026 using reserves if funding is not available.

Recommendation

THAT the Committee of the Whole recommends to County Council that BF 72570 be replaced in 2026 with a bridge-sized culvert, with funding to be taken from reserves should funding not be available.

Attachment:

Low Rating Advisory: December 11, 2025



December 11, 2025

County of Minburn No. 27

4909-50 St
Vegreville, AB
T9C 1R6

***Delivered via
e-mail***

Attention: Mr. Norm De Wet, CLGM, Director of Operations

LOW RATING ADVISORY

Bridge File: (including Structure #)	72570-01	Highway: (incl. Control Section)	Local	Legal Location:	SW 29-52-14-W4
Stream/Over:	Tributary to Vermillion River		Town:	Vegreville	
Rating:	2	Element:	Caps		
Reason for Low Rating:	The center girders are sagging on the east end and rotten, crushing caps at both abutments.				
Recommendations: (see Note)	Post bridge down to 5 tonnes. Replace caps.				
Changes to Inspection Cycle:	Reduce cycle to 12 months.				
Other Comments: (if any)					

Note: These recommendations are provided as a spot inspection. This notification will be revised once the BIM is completed and submitted for review. Information on the submitted BIM should be consulted when available.

If more information is required please call.

Sincerely,
MPA Engineering Ltd.
per:

Kirk Morris, P.Eng.

		File No.:	72570-1
		Date:	August 13, 2025
Over:	Tributary to Vermillion River Local Road / SW 29-52-14-W4, near Vegreville	By:	Kirk Morris
Highway / Location:		Page:	



View of bulging cap at Abutment 2.



Another view of the crushing cap at Abutment 2.

		File No.:	72570-1
		Date:	August 13, 2025
Over:	Tributary to Vermillion River	By:	Kirk Morris
Highway / Location:	Local Road / SW 29-52-14-W4, near Vegreville	Page:	



View of crushing cap at Abutment 1.



Another view of the crushing cap at Abutment1.

		File No.:	72570-1
		Date:	August 13, 2025
Over:	Tributary to Vermillion River	By:	Kirk Morris
Highway / Location:	Local Road / SW 29-52-14-W4, near Vegreville	Page:	



Tieback bolt pulled into crushing cap



Another tieback bolt pulled into crushing cap

		File No.:	72570-1
		Date:	August 13, 2025
Over:	Tributary to Vermillion River	By:	Kirk Morris
Highway / Location:	Local Road / SW 29-52-14-W4, near Vegreville	Page:	



COMMITTEE OF THE WHOLE DISCUSSION PAPER

Topic: Dust Abatement Policy

Date: January 14, 2026

Background

As directed by County Council, Administration is bringing forward a discussion on Policy OP 9001-02, Dust Control with Calcium and Oil on Roads in Front of Yard Sites.

The purpose of this discussion is to:

- Compare the cost and performance of the current calcium chloride program versus switching to MG-30 based on 2025 pricing.
- Outline the financial impact to both residents and the County
- Recommend minor administrative changes to improve program efficiency and reduce delays

Information for the Committee

Administration has prepared a cost comparison using current 2025 pricing, including GST, to show the difference between calcium chloride, oil, and MG-30 for typical yard site applications.

Current Pricing

Calcium Chloride at \$0.23 per litre

(Current pricing is made up of product cost, manpower and equipment at a 50% cost share).

- 400 ft: \$684
- 600 ft: \$1,026
- 900 ft: \$1,539

Oil Application

(Current pricing is 100% of material cost, with the County covering 100% of installation and equipment cost).

- 300 ft: \$7,722
- 600 ft: \$15,444
- 900 ft: \$23,166

MG-30 Pricing Comparison

If Council wishes to consider MG-30, estimated costs based on \$0.30 per litre are as follows:

- 400 ft: \$750
- 600 ft: \$1,124
- 900 ft: \$1,687

2025 Program Volumes Using Calcium

The following summarizes the scale of the current program.

2025 Calcium Dust Control

- County provided: 72,400 ft, 320,623 litres
- Paid applications: 58,955 ft, 267,267 litres
- Total: 131,355 ft, 587,890 litres

This 2025 volume is used as the basis for the MG-30 cost comparison.

Financial Summary

2025 Calcium Program

- Budget: \$170,000
- Actual cost: \$136,830 (calcium purchase)
- Revenue: \$84,774 (revenue includes machine, gravel and labour)
- Cost to County: \$52,056

Estimated 2026 MG-30 Program

- Budget: \$190,000
- Estimated actual cost: \$176,367 (MG-30 Purchase)
- Estimated revenue: \$110,246 (revenue includes machine, gravel and labour)
- Cost to County: approximately \$66,000

Policy Improvements

Administration is also recommending minor changes to improve efficiency and reduce staff time spent on late applications.

Late Application Fee

- Introduce a \$100 late application fee.
- Late submissions require staff to stake locations, reprint maps, and adjust schedules, which creates avoidable delays and additional costs.

Application Cutoff Date

- Establish a firm application cutoff of April 30 after the April 15th application deadline.
- Allows the dust control program to begin on May 1 without delays
- Improves scheduling certainty and operational efficiency

This report is intended to provide Council with clear information on costs, operational impacts, and administrative improvements related to the dust control program. Should Council wish to proceed with these changes, an updated policy will be presented at the February 2026 County Council meeting.

Recommendation

THAT the Committee of the Whole directs Administration to make the suggested policy changes and bring the updated policy to the February 17, 2026 County Council meeting for discussion.

Or

THAT the Committee of the Whole directs Administration to make the suggested changes including using MG30 and bring the updated policy to the February 17, 2026 County Council meeting for discussion.

Attachment:

Product comparison between Calcium and MG-30
Policy OP 9001-02: Dust Control with Calcium and Oil on Roads in Front of Yard Sites.

Dust Abatement Product Comparison

Calcium Chloride vs MG-30

Item	Calcium Chloride	MG-30
Primary use	Dust control on gravel roads	Dust control with added surface stabilization
How it controls dust	Attracts moisture and binds fine particles	Attracts moisture and chemically binds fines and aggregate
Dust control effectiveness	High	High
Corrosiveness	More Corrosive	Less Corrosive than rainwater
Longevity of dust suppression	Good	Good to very good
Resistance to traffic disturbance	Moderate	Better than calcium chloride
Reduction in washboarding	Limited	Improved
Reduction in gravel loss	Moderate	Higher
Effect on road firmness	Minimal	Noticeable improvement
Application method	Standard spray or water truck	Standard spray or water truck
Relative product cost	Typically lower	Slightly higher
Overall value for dust control	Good value for basic dust suppression	Good value where dust control and surface preservation are desired

Key Takeaway

- **Calcium Chloride** is a proven, cost-effective option where the primary goal is dust suppression.
- **MG-30** provides comparable dust control while offering added value through improved surface binding and reduced gravel loss, which may help reduce maintenance over time.



Policy

~~Dust Control with Calcium and Oil on Roads~~ ~~In Front of Yard Sites~~ **Dust Abatement**

Policy Number: OP 9001-02

Supersedes Policy Number: PW 44

Approved by Council: June 20, 2022

Next Review Date: 2026

Resolution No: 2022-71

Last Review Date: March 21, 2022

PURPOSE

To provide rural residents in the County of Minburn (the "County") the option to have dust control applied to County roads adjacent to their residences on a cost share basis.

GUIDELINES

1. The County will advertise dust control application procedures annually. Payment in full is to be submitted with the application.
2. The application deadline will be no later than April 15th of any calendar year.
3. **Late applications will be subject to a late penalty fee of \$100.00 with a firm cutoff of April 30th of each calendar year.**
4. All requests for dust control shall be made to the County Administration office on or before the annual date specified by the Director of Operations.
5. The applicant will enter into a Dust Control Agreement with the County prior to commencement of the dust control application.
 - a) Oil dust controls will be applied in increments of 300 feet, 600 feet and 900 feet.
 - b) Calcium dust controls will be applied in increments of 400 feet, 600 feet and 900 feet.
 - c) Calcium dust controls may be applied in an increment of 1200 feet, with the applicant responsible for the full cost of any additional footage over 900 feet.

6. Requests for calcium dust controls that exceed 900 feet will be considered on a case-by-case basis. The requesting party is responsible for 100% of cost recovery for every foot past 900 feet.
7. Requests by landowners to cost share two or more separate dust controls will be approved with the following conditions:
 - a) The additional dust controls are not to be adjoining in a linear fashion (i.e. must be on two separate roadways or, separate dust controls in different locations).
 - b) That any additional dust controls are only using calcium as the dust control product.
8. The cost for calcium dust control applications will be determined annually by the Director of Operations based on fifty (50) percent cost recovery to the County. The cost calculation includes labour, equipment, and materials, and these inputs may fluctuate annually.
9. The cost for oiled dust control applications will be determined annually by the Director of Operations based on a cost share, with the requesting property owner paying 100% of material costs (i.e. oil and gravel) and the County covering 100% of installation costs.
10. The cost of dust control will be made known to applicants on application forms prior to entering a Dust Control Agreement with the County.
11. Any dust control abatement product applied under this policy is intended to last for the current calendar year only and the County offers no warranty on the longevity or the effectiveness of the dust suppression agent.
12. The County reserves the right to maintain or remove dust control applications on roadways, as necessitated, to ensure the safety of the travelling public is not jeopardized.
13. The County reserves the right to limit the amount of dust control applications approved each year.



**COMMITTEE OF THE WHOLE
DIVISION REPORT**

Name: _____

Division: _____

For Presentation at _____ **Committee of the Whole Meeting**

From Date: _____

To Date: _____

Resident Comments:



**COMMITTEE OF THE WHOLE
DIVISION REPORT**

Name: _____

Division: _____

For Presentation at _____ **Committee of the Whole Meeting**

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**COMMITTEE OF THE WHOLE
DIVISION REPORT**

Name: _____

Division: _____

For Presentation at _____ **Committee of the Whole Meeting**

From Date: _____

To Date: _____

Resident Comments:

Request #	Councillor Name or Motion Number	Request Title	Request	Responding Dept		Response Date	Status
CR25-03	2025-ASB003	Coyote Harvest Incentive Program	Operations to investigate and develop a Coyote Harvest Incentive Program policy pending funding from Alberta Professional Outfitters Society	Operations	Administration applying for funding.	16-Dec-25	Ongoing
CR25-34	2025-ASB022	ALUS Program Budget	Administration prepare the Terms of Reference for the Project Advisory Committee	Operations	Will determine what TOR's are required once an agreement is reached with Coordinator. To be reported on at the next ASB.		Ongoing
CR25-35	2025-ASB023	ALUS Program Budget	Administration prepare a contract for sharing a coordinator with the County of Two Hills for the June ASB meeting	Operations	Partnership not required with Two Hills as ALUS Coodinator is an independent coordinator. Waiting on response from Coordinator. Will be reported on at the next ASB.		Ongoing
CR25-36	Councillor Ogrodnick	Grains Connect Road	Look into possible solution to Grains Connect Road, Hwy 857 to Hwy 16A, semis unable to make the turn	Office of the CAO	CAO was going to see what concerns with shared with the Town of Vegreville and send same to AT.		Ongoing
CR25-37	2025-W092	Community Standards Bylaw	Administration research and prepare information for December COW meeting	Planning and Community Services	Prepared discussion paper for December COW	10-Dec-25	Completed
CR25-39	2025-W097	Community Standards Bylaw/Dog Control	Administration research dog control before proceeding with a Community Standards Bylaw	Planning and Community Services	Will be reported at January or February COW		Ongoing
CR25-40	2025-W0106	Fire Agreements	Administration prepare RFD recommending Council direct Administration proceed with Fire Agreement Fee Structure negotiations with Villages of Mannville and Innisfree	Office of the CAO	Email sent to Village CAOs that we will be contacting them during first quarter of 2026.		Ongoing
CR25-41	2025-W0107	Recreation Agreement	Administration prepare RFD recommending Council accept Town of Veg's proposal for a 2-year extension to the existing recreation agreement	Office of the CAO	2 Yr Extension Agreement signed and provided to Town of Vegreville	16-Dec-25	Completed
CR25-42	2025-W0108	Solid Waste Agreement	Administration prepare RFD for Council approval of Town of Veg's proposal for a 2-year extension to the existing solid waste agreement	Office of the CAO	2 Yr Extension Agreement signed and provided to Town of Vegreville	16-Dec-25	Completed

CR25-43	2025-ASB039 to ASB047	ASB Policies	Administration prepare RFD's for Council approval at their December meeting approving updated ASB policies-ASB 2001-02, ASB 2002-02, ASB 2004-02, ASB 2005-03, ASB 2006-02, ASB 2007-02, ASB 2008-02, ASB 2009-02, ASB 2010-02	Operations	Prepared and presented at Council. Council approved all policy updates	15-Dec-25	Completed
CR25-44	2025-ASB048 and 2025 ASB049	Coyote Harvest Incentive Program	Administration prepare RFD for Council approval at their December meeting for Administration to apply for funding from APOS WMF for a coyote harvest incentive program and if successful to have Council further approve implementation of the program	Operations	Prepared and presented at Council. Council approved applying for funding and the implementation of the program if the funding is succesful	15-Dec-25	Completed
CR25-45	2025-ASB050	Roadside Mowing Program	Administration implement 15-ft cut standard with the Roadside Mowing Program	Operations	Approved by the ASB	15-Dec-25	Completed
CR25-46	2025-ASB051	Co-op Agribusiness Grant Program	Administration prepare RFD for Council approval at their December meeting for Administration to send letter of support to Minister of Agriculture and Irrigation for the creation of Co-op Agribusiness Grant Program	Operations	Prepared and presented at Council. Council approved that a letter be sent on behalf of Council	15-Dec-25	Completed
CR25-47	2025-ASB052	Heartland Training & Support Hub	Administration prepare RFD for the December Council meeting for Council approval of Heartland's funding request in the amount of \$3,033	Operations	Prepared and presented at Council. Council approved the funding to Heartland	15-Dec-25	Completed
CR25-48	2025-ASB055	Farm Family Awards	Administration forward Northern Alberta Farm Family Award information to the agricultural societies within the County	Operations	Drafting a letter for the ag societies	15-Dec-25	Ongoing