



AGENDA

Committee of the Whole

June 10, 2026

1:00 p.m.

1. CALL TO ORDER

2. CHANGES TO AGENDA & ADOPTION OF AGENDA

3. CONFIRMATION OF MINUTES

4. DELEGATIONS

4.1 Sgt. Ken Shamblaw, Vermilion RCMP Detachment Commander-1:00 p.m.

4.2 Dr. C. Niemand, Viking Medical Clinic - 1:15 p.m.

4.3 Ryan Maier, CLGM, Chair, Society of Local Government Managers-1:30 p.m.

5. REPORTS FOR DISCUSSION

5.1 Vegreville Hutterite Colony Special Crossing Request

Administration Presenter:

Davin Gegolick, Director of Planning and Community Services

6. COUNCILLOR REQUESTS (INFORMATION / PROGRAM REQUESTS)

6.1 Division Reports

6.2 Councillor Request Report

7. CLOSED SESSION

7.1 Fire Service Discussions

Access to Information Act (ATIA), Section 29, Advice from officials

8. OPEN SESSION

9. MOTIONS ARISING OUT OF THE CLOSED SESSION

10. ADJOURNMENT



Committee of the Whole Meeting Minutes

May 13, 2026
9:00 a.m.

Members Present: Reeve Roger Konieczny, Division 3
Deputy Reeve Tara Kuzio, Division 5
Councillor Joey Nafziger, Division 1
Councillor Ray Nedzielski, Division 2
Councillor Allen McCutcheon, Division 4
Councillor Carl Ogradnick, Division 6
Councillor Jerri Ziegler, Division 7

Administration Present: Jason Warawa, Acting Chief Administrative Officer
Davin Gegolick, Director of Planning & Community Services
Mike Fundytus, Director of Protective Services
Audra Kropielnicki, Executive Coordinator

1. CALL TO ORDER

Reeve Konieczny called the meeting to order at 9:01 a.m.

2. CHANGES TO AGENDA & ADOPTION OF AGENDA

2026-W045

Moved by: Deputy Reeve Kuzio

THAT the Agenda for the May 13, 2026 Committee of the Whole meeting be adopted as presented.

Carried

3. CONFIRMATION OF MINUTES

2026-W046

Moved by: Councillor McCutcheon

THAT the April 16, 2026 Committee of the Whole meeting minutes be adopted as presented.

Carried

4. DELEGATIONS

5. REPORTS FOR DISCUSSION

6. COUNCILLOR REQUESTS (INFORMATION/PROGRAM REQUESTS)

- 6.1 Divisional Reports
- 6.2 Councillor Request Report

2026-W047

Moved by: Councillor Ziegler

THAT the Divisional Reports be accepted as presented.

Carried

2026-W048

Moved by: Councillor Nafziger

THAT the Councillor Request Report be accepted as presented.

Carried

7. CLOSED SESSION

8. OPEN SESSION

9. MOTIONS ARISING OUT OF CLOSED SESSION

10. ADJOURNMENT

Reeve Konieczny declared the meeting adjourned at 9:26 a.m.

Reeve

Acting Chief Administrative Officer



DELEGATION PRESENTATION FORM

Box 550, 4909-50 Street, Vegreville, AB, T9C 1R6 Phone: 780-632-2082

Email: info@minburncounty.ab.ca

<https://www.minburncounty.ab.ca>

Delegate Information

Name of Organization/Person: Viking Medical Clinic

Name of Presenter(s): Dr. C. Niemand

Address: Box 810, Viking, AB. T0B 4N0

Phone Number: 780-336-4780 Email: _____

☒ I consent to the release of my name in the public agenda package.

Please provide a brief description of the nature of the presentation.

Communication regarding medical
Staffing and recruitment to provide medical
Services to our community.

☐ I consent to the documentation being posted publicly unless specifically protected under the *Protection of Privacy Act (POPA)*. Specify supporting documentation.

Are you requesting a specific action be taken by Council? If so, please provide a brief outline of the request:

Requesting consideration of proposal,

Does the delegation require any special equipment? (Overhead projector, laptop, etc.)

☐ Yes ☒ No

Please specify _____

Have you reviewed and understood County of Minburn's Council Delegation Information/Guidelines listed below?

☒ Yes ☐ No

Date and Signature

Name: Dr. C. Niemand

Date: 15/05/2020

Signature: _____

Confirmation:

Delegations are **not** confirmed until you have been contacted by the County of Minburn with the date and time of your presentation.

Delegation Information / Guidelines (as outlined in County of Minburn Bylaw 1290-19)

9. DELEGATIONS

- (a) *Individuals or groups may request an appointment to be heard by Council as a delegation.*
- (b) *Requests for appointments with Council from individuals or groups shall be made to the CAO in writing or electronically at least seven (7) days prior to a Regular Council or Committee of the Whole meeting.*
- (c) *The request to be heard as a delegation must clearly identify the reason or purpose of the presentation.*
- (d) *After reviewing the request to be heard as a delegation, the CAO will schedule the delegation to be heard by Council at a Regular Council meeting or Committee of the Whole meeting.*
- (e) *The CAO has the authority to deny or postpone delegation requests for any reason, unless otherwise directed by Council.*
- (f) *Presentations shall be limited to fifteen minutes unless prior arrangements and approval have been received by the CAO.*

Collection and Use of Personal Information

Personal information is collected in accordance with Section 4 of the *Protection of Privacy Act (POPA)* and will be used for purposes of managing and administering public hearings, public presentations and open house presentations. If you have any questions regarding the collection and use of your personal information, please email cao@minburncounty.ab.ca.



COMMITTEE OF THE WHOLE DISCUSSION PAPER

Topic: Vegreville Hutterite Colony Special Crossing Request
Date: June 10, 2026

Background

The Vegreville Hutterite Colony has submitted a crossing request to install a culvert along Rge Rd 135 at the location of the Colony's main access road between NE 19 and NW 20-50-13-W4M.

The purpose of the requested culvert is to accommodate manure line crossings required for the Colony's agricultural operations, which occur approximately twice annually. Historically, the Colony has coordinated with the County to lay manure lines within the County ditch and through existing culverts, requiring a significantly longer detour than crossing directly west. The Colony has also previously requested that the road be closed for the purpose of running manure lines across the roadway; however, these requests were denied, as roads under the control of the County cannot be closed or obstructed where they continue to serve as transportation routes for the public.

The Colony is seeking a more permanent and safer solution. Installation of a culvert would allow for continued operational needs while minimizing disruptions to traffic and reducing associated risks.

This request falls outside the guidelines of Policy PDS 7002-03, and therefore special Council approval is required. Should the request be approved by Council, the Operations Department will work with the Colony to ensure the culvert is installed correctly.

Information for the Committee

- Culvert size would be 16-inch or 18-inch and installation would be completed by directional drilling.
- Culvert would be installed 1 foot above ditch bottom to prevent water interference
- Colony would be responsible for maintaining the culvert and receiving applicable regulatory approvals
- In the event of road construction, the Colony would be responsible for relocating the culvert at their sole cost.

Recommendation

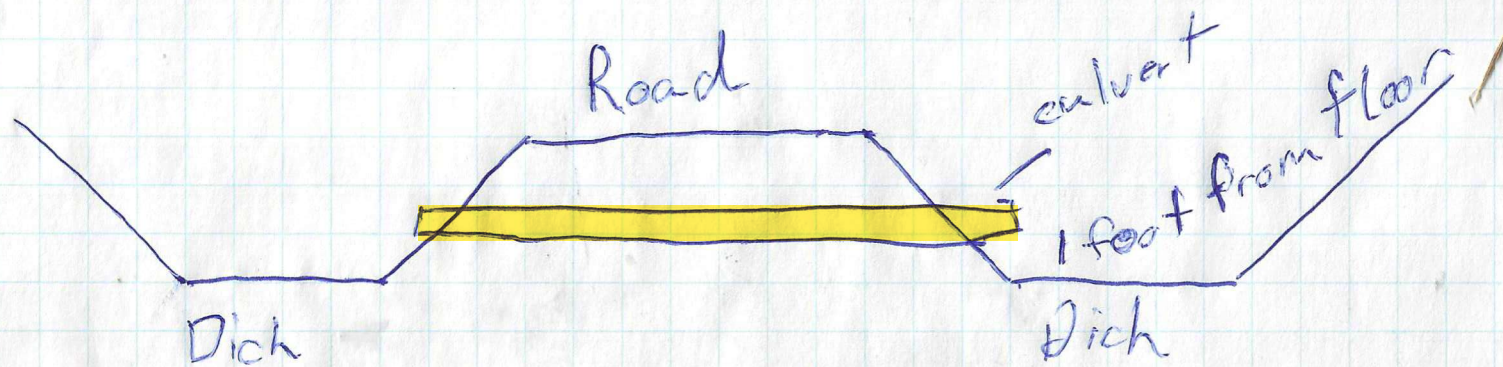
THAT the Committee of the Whole direct Administration to prepare an RFD for the June 15, 2026 County Council Meeting to approve the special crossing request with the conditions that the Vegreville Hutterite Colony shall be responsible for all ongoing maintenance of the proposed culvert, the Colony shall obtain all required permits and regulatory approvals, and the Colony shall at its sole expense relocate the culvert should future road construction necessitate such action.

Attachment: Site plan, cross section, image of proposed crossing location

Proposed Culvert Crossing - Vegreville Hutterite Colony



The data provided is for informational purposes only and is not guaranteed to be accurate or up to date. County of Minburn is not responsible for errors, omissions, or for any results obtained from the use of this information. Users of these maps or data should independently verify any information before relying on it for business or personal decisions. The County will not be liable for any damages arising from the use of this map or the data contained within. The County may incorporate data from third-party sources and is not responsible for verifying the accuracy of third-party information. This map and the information contained herein are provided "as is" without warranty of any kind, whether express or implied.



culvert is to be put in
1 foot from ditch floor
to prevent any kind of water
interference.



Proposed culvert crossing
Rge Rd 135
Facing South



Proposed culvert crossing
Rge Rd 135
Facing North



**COMMITTEE OF THE WHOLE
DIVISION REPORT**

Name: _____

Division: _____

For Presentation at _____ **Committee of the Whole Meeting**

From Date: _____

To Date: _____

Resident Comments:



**COMMITTEE OF THE WHOLE
DIVISION REPORT**

Name: _____

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From Date: _____

To Date: _____

Resident Comments:



**COMMITTEE OF THE WHOLE
DIVISION REPORT**

Name: _____

Division: _____

For Presentation at _____ **Committee of the Whole Meeting**

From Date: _____

To Date: _____

Resident Comments:



**COMMITTEE OF THE WHOLE
DIVISION REPORT**

Name: _____

Division: _____

For Presentation at _____ **Committee of the Whole Meeting**

From Date: _____

To Date: _____

Resident Comments:

Request #	Councillor Name or Motion Number	Request Title	Request	Responding Dept		Response Date	Status
CR25-34	2025-ASB022	ALUS Program Budget	Administration prepare the Terms of Reference for the Project Advisory Committee	Operations	Waiting on ALUS for a response to the application process	04-Feb-26	Ongoing
CR25-35	2025-ASB023	ALUS Program Budget	Administration prepare a contract for sharing a coordinator with the County of Two Hills for the June ASB meeting	Operations	ALUS application submitted, waiting on a response	08-Apr-26	Ongoing
CR25-36	Councillor Ogrodnick	Grains Connect Road	Look into possible solution to Grains Connect Road, Hwy 857 to Hwy 16A, semis unable to make the turn	Office of the CAO	CAO was going to see what concerns were shared with the Town of Vegreville and send same to AT		Ongoing
CR25-40	2025-W0106	Fire Agreements	Administration prepare RFD recommending Council direct Administration proceed with Fire Agreement Fee Structure negotiations with Villages of Mannville and Innisfree	Office of the CAO	Email sent to Village CAOs that we will be contacting them during first quarter of 2026		Ongoing
CR25-48	2025-ASB055	Farm Family Awards	Administration forward Northern Alberta Farm Family Award information to the agricultural societies within the County	Operations	Letter send to Ag societies. Deadline for nomination is May 30th. Information will be going to June ASB	01-May-26	Ongoing
CR26-18		Asphalt Asset Mgmt Plan	Administration revisit discussion with Council for their direction on long-term approach for managing County's deteriorating asphalt roads	Operations	Council requested to review the discussion in June 2026	08-Apr-26	Ongoing
CR26-20	2026-W034	M-M-I FCSS	Administration arrange a meeting between the CAOs and Council M-M-I FCSS representatives for Innisfree, Mannville and the County to discuss the current makeup of the regional partnership	Office of the CAO	Coordinating a date with Regional CAOs		Ongoing
CR26-22	2026-W039	CAO Bylaw	Administration to make amendments as discussed and bring to the June Council meeting for first reading	Office of the CAO	Being presented at the June Council meeting	25-May-26	Ongoing
CR26-23	Deputy Reeve Kuzio	Summer Tour	Administration to confirm with Council their desire for a Road Tour in late June prior to Strategic Planning Session	Office of the CAO			
CR26-24	Councillor Nedzielski	Rural Address Sign	Administration to contact Innisfree Seed Plant regarding Rural Address Sign replacement and inform about cost, installation procedures	Planning and Community Services			
CR26-25	Council	Scholarship Committee	Administrationto update Council Scholarship Committee Composition at next Organizational Meeting Agenda	Office of the CAO			